
**REDDING SCHOOL DISTRICT
JOB DESCRIPTION**

CAFETERIA ASSISTANT

DEFINITION OF POSITION

Under the supervision of the Director of Food Services and the general direction of the Head Cook, performs a variety of manual tasks in the preparation and serving of food, cleans kitchen equipment and areas and does related work as required. This position is part of the classified bargaining unit.

EXAMPLES OF DUTIES – Important duties may include, but are not limited to, the following:

1. Assists cooks in preparing and stocking of foods;
2. Arranges food and trays for serving;
3. Serves food;
4. Works with student meal tracking system;
5. Assists with routine daily tasks as needed;
6. Washes and cleans dishes, utensils, trays, pots and pans;
7. Wipes tables and maintains eating area;
8. Stores food and assists in keeping food storage and cooking areas clean;
9. Operates dishwasher and other standard kitchen equipment;
10. Supervises students;
11. Performs other related duties as assigned which are reasonably related to the above.

QUALIFICATIONS

1. Ability to skillfully assist in the preparation of food;
2. Ability to work efficiently with frequent interruptions;
3. Ability to lift moderately heavy containers of food and material;
4. Ability to stand for sustained periods of time;
5. Ability to count, add, subtract and tally series of numbers;
6. Ability to make change quickly and accurately;
7. Ability to understand and carry out simple oral and written instructions;
8. Ability to maintain cooperative working relationships with staff, students, and fellow workers.

EXPERIENCE

Some paid or volunteer experience in the serving and preparation of food desirable.

PHYSICAL DEMANDS

The physical requirements indicated below are examples of the physical aspects that this position classification must perform in carrying out essential job functions.

- Persons performing service in this position will exert 10 to 30 pounds of force frequently to lift, carry, push, or otherwise move objects.
- This type of work involves sitting, walking, and standing for extended periods.

Reasonable accommodation may be made to enable a person with a disability to perform the Essential functions of the job.

EDUCATION

Equivalent education of the 12th grade.

CAFETERIA ASSISTANT
Range B

BOARD APPROVED: March 20, 2012